

**MINUTES OF MEETING  
GRIFFIN LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, April 14, 2016 at 12:30 p.m. at the City of Dania Beach Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2<sup>nd</sup> Street; Dania Beach, Florida 33004.

Present and constituting a quorum were:

Teresa West	Chairperson
Linda Armstrong	Vice Chairperson
Benny Barak	Assistant Secretary
Madeline DiComo	Assistant Secretary
Peter Marocco	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

*The following is a summary of the discussions and actions taken at the April 14, 2016 Meeting of the Griffin Lakes Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment on Agenda Items**

There being no public present, the next order of business followed.

**THIRD ORDER OF BUSINESS**

**District Manager's Report**

**A. March Lake Treatment Report from Advanced Aquatic**

Mr. Cassel presented the March Lake Treatment Report for the Board's information; a copy of which was included in the agenda package.

- This is the first month Advanced Aquatic has been working with the District.

- Mr. Cassel is satisfied with the layout of the report.
- The water levels are down by 1½ to two feet.
- The agreement was changed from a 60-day to 30-day termination clause.
- B. Distribution of the Proposed Budget for Fiscal Year 2017 and Consideration of Resolution 2016-02 Approving the Budget and Setting the Public Hearing**
- There was an increase in web posting from \$875 to \$1,000 per year because of the new Statutes which require more information to be posted on the District's website.
- The assessments are level and everything remains the same.

There being no further discussion,

On MOTION by Ms. DiComo seconded by Ms. Armstrong with all in favor, Resolution 2016-02 Approving the Budget for Fiscal Year 2017 and Setting a Public Hearing Thereon Pursuant to Florida Law scheduled to be held Thursday, July 14, 2016 at 12:30 p.m. in the First Floor Conference Room of Dania Beach City Hall, located at 100 West Dania Beach Boulevard; Dania Beach, Florida 33004, was adopted.

Landscaping of the perimeter was discussed.

- The Board needs to determine whether or not to take over landscaping of the perimeter from the HOA. The CDD may enter into an agreement with the HOA that the HOA would manage it, and the CDD would pay the HOA for the work. The HOA would manage the contract versus having two entities managing it.
  - The only advantage to this is having one source involved in managing the process.
  - The easement would remain the same.
  - The agreement, in essence, would be to pay the HOA to do the work.
  - The Board was in consensus to continue having both the CDD and HOA involved with managing landscaping of the perimeter.
  - The Board may decide to change this at any time.
- There is concern with children playing by the lakes. A couple of signs are missing. There should be four signs around each of the four lakes. The signs cost \$75 each.

*The record shall reflect Ms. West has joined the meeting.*

- Mr. Cassel updated Ms. West regarding the signs.

Ms. Armstrong MOVED to approve purchase of 16 *No Trespassing* signs around the four lakes in an amount not to exceed \$1,300.

➤ Labor is \$350.

Ms. DiComo SECONDED the prior motion, as discussed.

There being no further discussion,

On VOICE vote with all in favor, purchase of 16 *No Trespassing* signs for around the four lakes in an amount not to exceed \$1,300, was approved.

**FOURTH ORDER OF BUSINESS**

**Attorney's Report**

- The agreement with A&A Drainage is complete. The Board authorized Mr. Cassel to execute the completed document. The cost was \$16,495. He was also authorized to have A&A Drainage to proceed with the work. It should be done within the next two to three weeks.

**FIFTH ORDER OF BUSINESS**

**Supervisors' Requests**

Hearing no requests from Supervisors, the next order of business followed.

**SIXTH ORDER OF BUSINESS**

**Audience Comment Period**

There being no audience members present, the next order of business followed.

**SEVENTH ORDER OF BUSINESS**

**Approval of Financial Report, Check Register and Invoices as of February 29, 2016**

There being no comments or questions,

On MOTION by Ms. Armstrong seconded by Mr. Marocco with all in favor, the Financial Report, Check Register and Invoices as of February 29, 2016 were approved.

**EIGHTH ORDER OF BUSINESS**

**Approval of Minutes**

**A. February 11, 2016**

**B. March 10, 2016**

Mr. Cassel stated each Board member received a copy of the Minutes of the February 11, 2016 Meeting and the Minutes of the March 10, 2016 Meeting, and requested any additions, corrections or deletions.

- The February 11, 2016 Minutes were corrected without reference to a motion regarding A&A Drainage.
- Ms. Wald changed the last bullet of the March 10, 2016 Minutes, regarding discussion of the Sunshine Law.

There being no further additions, corrections or deletions,

On MOTION by Mr. Barak seconded by Ms. DiComo with all in favor, the Minutes of the February 11, 2016 and March 10, 2016 Meetings were approved as amended.

**FIFTH ORDER OF BUSINESS**

**Supervisors' Requests (Continued)**

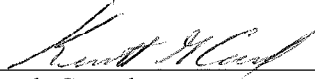
- Ms. West discussed Comcast. Mr. Cassel sent e-mails and has not yet been referred to construction personnel. Service will not be restored until such time as it is determined whether or not additional repair will be required. Mr. Cassel recommended giving them another week or two before proceeding with requesting that they repair the lines since it is their job.
  - Ms. Wald suggested the District may have the work done and seek reimbursement from Comcast or wait for them to do the work.
  - The Board was in consensus to giving Comcast an ultimatum to do the work by a certain timeframe.
  - Comcast broke two main pipes.
  - Mr. Cassel will send a letter to the Comcast representative for this area.
  - Mr. Cassel will present an estimate for further review at the next meeting; with presentation of proposals for landscape services.

**NINTH ORDER OF BUSINESS**

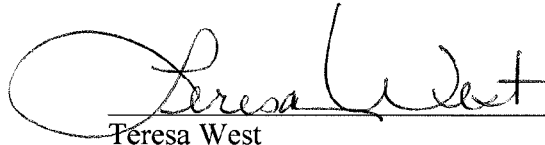
**Adjournment**

There being no further business,

On MOTION by Ms. West seconded by Mr. Barak with all in favor,  
the meeting was adjourned at approximately 1:12 p.m.



Kenneth Cassel  
Secretary



Teresa West  
Chairperson