

**MINUTES OF MEETING
GRIFFIN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, April 13, 2017 at 12:30 p.m. in the City of Dania Beach, Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2nd Street; Dania Beach, Florida 33004. Present and constituting a quorum were:

Linda Armstrong	Chairperson
Madeline DiComo	Vice Chairperson
Benny Barak	Assistant Secretary
Teresa West	Assistant Secretary
Peter Marocco	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

The following is a summary of the discussions and actions taken at the April 13, 2017 Griffin Lakes Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Cassel called the meeting to order and called the roll.

- Mr. Cassel requested an item be added to the agenda under the Managers' report as item 5A.

On MOTION by Mr. Marocco, seconded by Ms. DiComo with all in favor, adding landscape proposal as item 5A to the agenda was approved.
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SECOND ORDER OF BUSINESS

Public Comment on Agenda Items

There being no public present, the next order of business followed.

THIRD ORDER OF BUSINESS

**Annual Financial Audit Report,
September 30, 2016**

April 13, 2017

On MOTION by Ms. DiComo, seconded by Ms. West with all in favor, Annual Financial Audit Report for the year ended September 30, 2016 was accepted.

FOURTH ORDER OF BUSINESS

Distribution of the Proposed Budget for Fiscal Year 2018 and Consideration of Resolution 2017-03 Approving the Budget and Setting the Public Hearing

- The budget report was included in the agenda package.
- The assessments remain the same as last year.
- Some line items have been moved around, and some of the fund balance was used.

On MOTION by Mr. Barak, seconded by Ms. West with all in favor, the proposed budget for Fiscal Year 2018 was approved and Resolution 2017-03 was adopted setting the Public Hearing for July 13, 2017 at 12:30 p.m. at First Floor Conference Room; Dania Beach City Hall, located at 100 West Dania Beach Boulevard, Dania Beach, Florida 33004.

FIFTH ORDER OF BUSINESS

District Manager's Report

A. Landscape Proposal

- Mr. Cassel has been working with Stacy from Cutter's Edge regarding the front entry.
- There are some plants that have been there for a while and it is time to have them replaced. There are other plants which are not doing well and the front entry needs to be spruced up.
- The proposal provided by Cutters' Edge indicates what work is going to be done. This project will take approximately three weeks to be completed.

On MOTION by Mr. Barak, seconded by Mr. Marocco with all in favor, the landscape proposal from Cutters' Edge to spruce up the front entry was approved.

SIXTH ORDER OF BUSINESS

Attorney's Report

There being none, the next item followed.

April 13, 2017

SEVENTH ORDER OF BUSINESS

Supervisors' Request

- Mr. Barak questioned if anyone had received public hearing notice documentation regarding Dania Beach. It was suggested in order to find out what was going on to go to the city website and put in the zoning application number.
- Ms. West inquired about the perimeter inside and outside of the wall and all around needs to be spruced up and pressure cleaned.
- Mr. Cassel stated the pressure cleaning is the responsibility of the HOA all the District is responsible for is the landscape maintenance. Mr. Cassel will meet with Cutters' Edge to see what needs to be done and follow-up with the Board.

EIGHTH ORDER OF BUSINESS

Audience Comment Period

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Approval of Financial Report, Check Register and invoices as of February 28, 2017

On MOTION by Ms. West seconded by Mr. Barak with all in favor, the Financial Report was accepted, Check Register and Invoices as of February 28, 2017 were approved.

TENTH ORDER OF BUSINESS

Approval of the Minutes of January 12, 2017 Meeting

On MOTION by Mr. Marocco seconded by Mr. Barak with all in favor the Minutes of January 12, 2017 Meeting were approved.


ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. West seconded by Mr. Barak with all in favor the meeting was adjourned.


Kenneth Cassel, Secretary


Linda Armstrong, Chairperson