

**MINUTES OF MEETING
GRIFFIN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, November 9, 2017 at 12:35 p.m. in the City of Dania Beach, Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2nd Street; Dania Beach, Florida 33004. Present and constituting a quorum were:

Linda Armstrong	Chairperson
Madeline DiComo	Vice Chairperson
Benny Barak	Assistant Secretary
Teresa West	Assistant Secretary
Peter Marocco	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Ginger Wald	District Counsel

The following is a summary of the discussions and actions taken at the November 9, 2017 Griffin Lakes Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS **Public Comment on Agenda Items**

There being no public present, the next order of business followed.

THIRD ORDER OF BUSINESS **District Manager's Report**

- Mr. Cassel introduced Mr. George Miller to the Board.

A. Motion for Assigning Fund Balance

- Mr. Cassel reviewed the motion to assign fund balance with the Board.

On MOTION by Ms. West seconded by Ms. Armstrong with all in favor motion for assigning fund balance was approved.

B. Paint Contractor Proposals

- Mr. Cassel indicated they had previously discussed the bulkheads and the fences around the pond and he received proposals from Precision Paints, Kobus Swanepoel of 360 Painting and PD Painting.
- The Board discussed the areas where worked is needed and discussion ensued regarding the proposals.
- Mr. Cassel indicated based on the proposals received, his recommendation would be Kobus Swanepoel of 360 Painting.

On MOTION by Ms. West seconded by Mr. Barak with all in favor the proposal from Kobus Swanepoel of 360 Painting in the amount of not to exceed \$12,500 was approved.

FOURTH ORDER OF BUSINESS

Attorney’s Report

- Ms. Wald did not have a report today, however she did ask about an update on the maintenance agreement. She was informed they are still waiting on exhibit C.
- Mr. Cassel checked with Ms. Wald and this is the Villas’ insurance not the Districts’ insurance.

FIFTH ORDER OF BUSINESS

Supervisor Requests

- There being none the next agenda item followed.

SIXTH ORDER OF BUSINESS

Audience Comment Period

There being no audience members present, the next order of business followed.

SEVENTH ORDER OF BUSINESS

Approval of Financial Report, Check Register and Invoices as of September 30, 2017

- Tax collection is at 100%

On MOTION by Mr. Barak, seconded by Ms. West with all in favor, the financial report, check register and invoices as of September 30, 2017, were approved.

EIGHTH ORDER OF BUSINESS

Approval of the Minutes of the October 12, 2017 Meeting

On MOTION by Ms. West, seconded by Mr. Marocco with all in favor, the minutes of the October 12, 2017 meeting were approved.

On MOTION by Ms. West seconded by Mr. Barak with all in favor authorizing the District Manager to execute the contract of 360 Painting on behalf of the District was approved.

- The question arose if Mr. Cassel had been in touch with Cutters' Edge regarding the replanting and mulching.
- Mr. Cassel emailed Cutters' Edge and they are scheduled to do all the mulch at the same time as the work they will be doing at the HOA. Discussion ensued regarding the installation and replacement of trees and plants. Mr. Cassel indicated the District had not authorized the type of trees or plants to be planted and replaced.
- Discussion ensued regarding the street work done on Anglers.
- The question arose regarding the slope of the lake and how steep it is. Mr. Cassel contacted the engineer and is awaiting a response.
- Mr. Cassel indicated the surveyor is double checking this. Mr. Cassel stated the area with the fence all around on the property owners' website it looks like the property line lays right on top of the wall. This would be the CDDs' wall that is why they are going ahead and having it cleaned and repainted. The other ones appear to be where the high water line would be, which is the districts and takes in the bulkheads and a little bit of the slope and the rest of the slope is the HOA's.
- Mr. Cassel will have the surveyor look into this and he may have him come out and take some shots to see what the elevations are. If it is within the original specs of how it was permitted to be built, then they are okay. If it has eroded to the point where it has become a lot steeper, he will suggest instead of doing a wall to do some land fill and reshape it.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. West seconded by Mr. Barak with all in favor the meeting was adjourned.


Kenneth Cassel, Secretary


Linda Armstrong, Chairperson

- The meeting reconvened and a quorum re-established to approve the audit engagement letter.
- There is another year renewal on this agreement and the fee remains the same as last year.

On MOTION by Ms. West seconded by Mr. Barak with all in favor to engage Berger, Toombs, Elam, Gaines & Frank as the auditor for the FY2017 audit was approved.

The reconvened meeting adjourned.