

**MINUTES OF MEETING
GRIFFIN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, October 11, 2018 at 12:30 p.m. in the City of Dania Beach, Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2nd Street; Dania Beach, Florida 33004. Present and constituting a quorum were:

Linda Armstrong	Chairperson
Madeline DiComo	Vice Chairperson
Benny Barak	Assistant Secretary
Teresa West	Assistant Secretary
Peter Marocco	Assistant Secretary

Also present were:

George Miller	District Manager
Vanessa Steinerts	District Counsel

The following is a summary of the discussions and actions taken at the October 11, 2018 Griffin Lakes Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Miller called the meeting to order at 12:41 pm and called the roll.

SECOND ORDER OF BUSINESS **Public Comment on Agenda Items**

There being no public present, the next order of business followed.

THIRD ORDER OF BUSINESS **District Manager's Report**

A. Discussion of Insurance

- Mr. Miller provided the report to the Board earlier for review. The District had to have a policy by October 1, 2018 and this requirement was met.

On MOTION by Ms. West seconded by Mr. Barak with all in favor, the renewal of the insurance policy was ratified.
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B. Discussion of FY2018 **Audit Engagement Letter**

- Mr. Miller presented the FY2018 audit engagement letter to the Board.

On MOTION by Ms. West seconded by Mr. Marocco with all in favor, the FY2018 audit engagement letter was accepted.

FOURTH ORDER OF BUSINESS

Discussion of Griffin Lakes Landscape Report

- Ms. West presented a report to the Board. Mr. Miller noted they have various growing periods in Florida, and other periods when plants are more dormant sometimes it is not the necessary time to make changes, but they can still at this point and time. They would not want to plant any trees but they certainly can put in bushes.
- On the west side of the facility they have done a very good job over the last six years. He can see the difference from where it was to where it is today. They have done a very good job in covering the inside of our wall. However, there are certain areas and gaps for one reason or another that was not done.
- Mr. Miller presented the first proposal for which he is planning on doing once a quarter something inside on the landscape and when they keep it continuing, upgrade as we go along we are still able to manage our funds appropriately. They are looking at about \$2,300 to put in coleus. Over the years they will be replacing the ficus with the coleus because they are not able to pull out all the ficus they currently have. They have a problem with white flies and ficus and problems with ficus roots. Coleus does not have those problems, it is a broader leaf and it is more circular it is not gated but you do have color differentials from one plant to another.
- Where they have a weak area they will remove what is there and put in Coleus in there. They had previously started this. Mr. Miller provided the proposal to the Board.
- There is some work around the inside of the wall as you are leaving the community. They are planning to put some plants in there to fill in that gap.
- Ms. West stated usually they get three bids but since it is Cutters Edge and they have a working relationship, they are confident.

On MOTION by Mr. Barak seconded by Ms. West with all in favor, to perform enhancement to the common area on a quarterly basis to be performed by Cutters' Edge in the amount of not to exceed \$2,300 was approved.

FIFTH ORDER OF BUSINESS

Attorney’s Report

- Vanessa Steinerts represented Ginger Wald at today’s meeting and there were no reports for presentation.
- Discussion ensued regarding the upcoming elections.

SIXTH ORDER OF BUSINESS

Supervisors’ Request

- Mr. Barak questioned if they had the updated information for the griffinlakescdd email address. The Board members indicated the only email they receive is to their personal email address.

SEVENTH ORDER OF BUSINESS

Audience Comment Period

There being no audience members present, the next order of business followed.

EIGHTH ORDER OF BUSINESS

Approval of Financial Report, Check Register and Invoices as of August 31, 2018

- Discussion ensued regarding a number of line items whose actual amounts exceed the budget number by a considerable amount.
- Mr. Miller will follow-up and provide an update to the Board at the December meeting.

On MOTION by Mr. Barak seconded by Ms. West with all in favor, the financial report, check register and invoices as of August 31, 2018, were approved.

NINTH ORDER OF BUSINESS

Approval of the Minutes of the August 9, 2018 Meeting

- There will be no meeting in November unless a need develops but the recording secretary will confirm two weeks prior to the November meeting.

On MOTION by Mr. Barak seconded by Ms. West with all in favor, the minutes of the August 9, 2018 meeting were approved as presented.

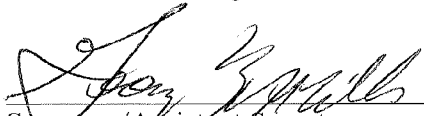
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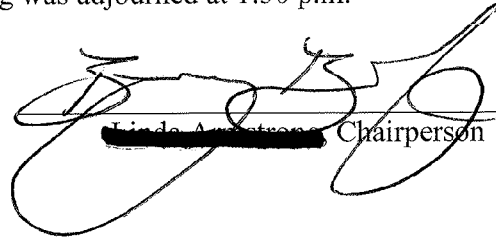
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TENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting was adjourned at 1:30 p.m.


Secretary/Assistant Secretary


Linda Armstrong Chairperson