

**MINUTES OF MEETING  
GRIFFIN LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Griffin Lakes Community Development District was held Thursday, February 14, 2019 at 12:32 p.m. in the City of Dania Beach, Department of Parks & Recreation; Frost Park Recreational Complex; 300 NE 2<sup>nd</sup> Street; Dania Beach, Florida 33004. Present and constituting a quorum were:

Benny Barak	Chairperson
Peter Marocco	Vice Chairperson
Linda Armstrong	Assistant Secretary
Madeline DiComo	Assistant Secretary
Teresa West	Assistant Secretary

Also present were:

George Miller	District Manager
Vanessa Steinerts	District Counsel

*The following is a summary of the discussions and actions taken at the February 14, 2019 Griffin Lakes Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Miller called the meeting to order at 12:32 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comment on Agenda Items**

- There being no public present, the next order of business followed.

**THIRD ORDER OF BUSINESS**

**District Manager's Report**

**A. Repair of Fountain Lake Proposal**

- Mr. Miller noted among the material he sent the Supervisors was a vendor proposal for repair of the fountain lakes.
- As you drive into the community, you see Lake #2 with Lake #1 on the left. The northern lake as you drive in, the fountain was listing badly, shooting water in the wrong direction and basically sinking.
- We had technicians come and look at it.
- The proposal is twofold. One, it replaces all floats with a different type that are not hollow. More importantly, so that we get the right spray out, over time the water that

we are pushing through has some sediment in it. Those are brass nozzles and overtime they turn from small to large, which is why you see globs of water and others small.

- Ms. Armstrong noted the north lake is fixed now, correct?
- Mr. Miller responded it has been repaired and still floating.
- Ms. Armstrong noted both fountains look nice as you drive in. They should look identical.
- The Board discussed the proposal from Cascade Fountain to replace a new small float system and on the fountain and 72 brass 3/16” jets on the spraying for the fountain.
- Years ago we replaced all the floats. Within the last two years we replaced the pump on the south side.
- Mr. Miller noted we are talking about the north side only. It needs a set of floats and a set of jets, which is what the proposal from Cascade covers. He wants to add to this proposal the cost of replacing the brass jets on the south side so they will be symmetrical.

Ms. Armstrong MOVED to approve the proposal from Cascade Fountains to replace the floats on the fountain in Lake #2 and replace the brass jets in both fountains #1 and #2 in an amount not-to-exceed \$3,200 and Mr. Barak seconded the motion.

- The Board further discussed the motion.

On VOICE vote with all in favor the prior motion passed.

- Ms. Steinerts asked whether the Board is directing District Counsel to prepare a Small Project Agreement for these projects to be completed? Her firm has what is called Small Project Agreements; fountain repairs, wall repairs, and so forth, which require insurance, indemnification, and the work is not paid for until completed and accepted by the District.
- Is there direction for me to prepare an agreement for these fountain repairs?
- Mr. Miller was in favor of Small Project Agreements. The Board was also in agreement.

On MOTION by Ms. Armstrong seconded by Ms. West with all in favor approval was given to the District Counsel to prepare Small Project Agreements for future vendor relationships.

**B. Proposal for Removal of Holly Tree and Brazilian Pepper Tree**

- Mr. Miller noted this is the ratification of the proposal for the removal of Holly trees and Brazilian Pepper trees. When looking at the northern lake, you see a tree growing out of the southern bank of the lake on the north. It is a Brazilian Pepper tree. It can be four times the size of that tree and the cost to remove at that point becomes very expensive.
- Why am I concerned about it? It’s root system is such that eventually it will deteriorate that bank. He recommends removing the tree.
- Ten Holly trees and one Brazilian Pepper tree was discussed. It was noted when they remove the trees, the stumps should also be removed.

<p>On MOTION by Ms. Armstrong seconded by Mr. Marocco with all in favor approval given for removal of the Holly trees and the Brazilian Pepper tree.</p>
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- Ms. Armstrong noted at the HOA Board meeting next week, they will be looking at more proposals for different landscapers because they are very displeased with Cutters Edge.
- Mr. Miller noted anything we contracted for, they need to fulfill even if we go with someone else, they still have a contract to complete.
- He explained the procedure for making a change with the contractor; the Board needs to authorize or direct the creation or the dissemination of termination letter.
- All of the Board members agreed Cutters Edge is not doing a good job and should be terminated. We need to put them on notice and then move forward.

**FOURTH ORDER OF BUSINESS**

**Discussion of Griffin Lakes Landscape Report**

- Based on information concerning the expected changes in landscapers, it was felt the District would follow the HOA lead and change landscapers in the near future.
- There was discussion about a neighbor killing one of our trees by cutting off the top of it.

**FIFTH ORDER OF BUSINESS**

**Discussion of Landscape Bids**

**A. Proposal for Installation of Arboricolas Shrubs**

- Mr. Miller discussed the proposal from Cutters Edge to put Arboricolas underneath the Ficus hedges running along the south wall and the gaps. The cost would be \$8,940. This item was tabled.

**B. Proposal for Installation of Cocoplum Shrubs**

- The Board discussed the installation of cocoplum shrubs.

On MOTION by Ms. Armstrong seconded by Mr. Barak with all in favor, the immediate installation of Cocoplum Shrubs along the north side of the Monument Sign Entrance at a cost of \$495.00 was approved.

**C. Proposal for Installation of Clusia Shrubs**

- This item was tabled.

**SIXTH ORDER OF BUSINESS**

**Attorney’s Report**

- Ms. Steinerts introduced herself as the new District Counsel and noted if she cannot attend a Board meeting, Ms. Ginger Wald will attend in her place.

**SEVENTH ORDER OF BUSINESS**

**Supervisors’ Request**

- Ms. Armstrong requested the summary minutes be more reflective of what is said at each meeting and contain more information on what is happening.
- The Board does not want verbatim minutes, but more information in the summary minutes.

**EIGHTH ORDER OF BUSINESS**

**Audience Comment Period**

- There being no audience, the next item followed.

**NINTH ORDER OF BUSINESS**

**Approval of Financial Report, Check Register and Invoices January 31, 2019**

- Mr. Miller presented the financial report, the check register and invoices.
- He noted the accountant is working on the preliminary budget for FY 2020.

On MOTION by Ms. Armstrong seconded by Ms. West with all in favor the financial report was accepted and the check register and invoices were approved.

**TENTH ORDER OF BUSINESS**

**Approval of the Minutes of the December 13, 2018 Meeting**

- Comments on the minutes in general were made above.

On MOTION by Ms. DiComo seconded by Ms. Armstrong with all in favor the minutes of the December 13, 2018 meeting were approved.

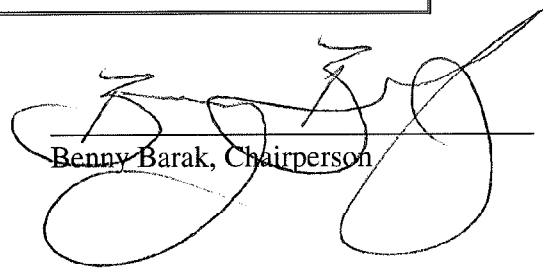
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Ms. West seconded by Ms. Armstrong with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Benny Barak, Chairperson